

# INDEPENDENCE CELEBRATION 2017

## Street Fair Vendor Form Information Sheet

Thank you for your interest in participating in this year's Independence Celebration street fair on Saturday July 1. We are happy to have an enthusiastic committee of local volunteer citizens heading up this year's event! The following is some information you will need to know.

### All Vendors

- \* A completed vendor application, fee and separate security deposit check must be submitted by Friday June 22.
- \* You may submit the application and fees to the address above or by dropping them off at City Hall.
- \* Booth size is 10' x 10'.
- \* Very few booths will have electricity available, so make your request early.
- \* No vehicles will be allowed to remain in the fair area. After set up you must park in the rock wall parking area.
- \* Booth set up will be between 1 p.m. and 3:30 p.m.. You must be set up no later than 3:30 p.m.
- \* You may not tear down booths until after the last firework is shot. You must dispose of all of your trash and leave your area free of litter.
- \* No styrofoam products allowed.
- \* No alcohol sales. No silly string sales or other products that create lots of litter.

### Additional Requirements for Food Vendors

- \* You must get a 1-day Food Facility permit from the County of Mendocino. You must provide a copy of the permit to us prior to the event. If you are already a permitted food facility, you must submit a copy of your permit to us prior to the event.
- \* You must have a pop-up tent or canopy cover, with sides attached.
- \* You must provide trash and recycling containers.

### **Vendor Fee Breakdown**

- All booths are \$100
- Electricity Fee \$15 to be added to the booth fee if electricity is needed.
- A \$100 Security Deposit is required for all vendors. Please submit a separate check for this amount. If you adhere to the event rules, your check will be returned.
- Checks for booth fees are to be made out to the City of Point Arena.

Submit completed forms to:

**City of Point Arena**  
**PO Box 67**  
**Point Arena, CA 95468**

If you have questions, contact City Hall at 707-882-2122 or [pa-admin@mcn.org](mailto:pa-admin@mcn.org)